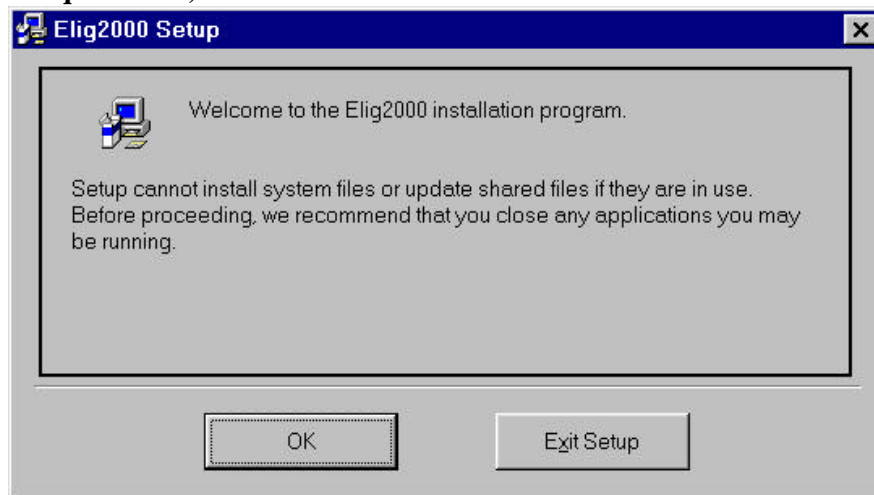# Free and Reduced Price Eligibility System Software UPGRADE Download and Setup Instructions
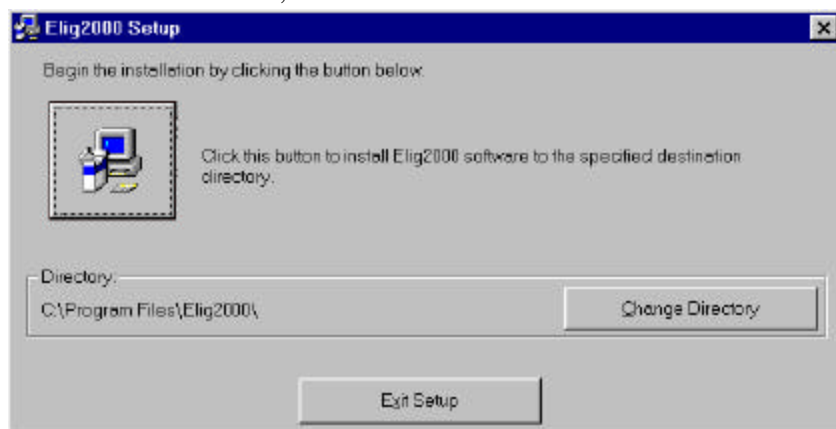
This upgrade should be used to repair parts of the Eligibility System software that do not allow appropriate reporting and/or other functions. **YOU MUST COMPLETE BOTH PARTS OF THE INSTRUCTIONS (Upgrade and Update program) in order for the upgrade to function correctly.**

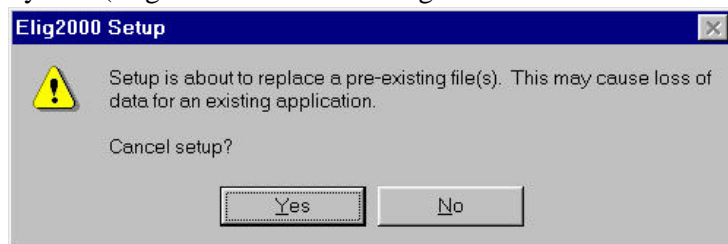**To download the Free and Reduced Price Eligibility software UPGRADE:**

1. Open your browser and go to the SCN On-Line Reporting page by typing the following URL into your browser: **https://kyeascn1.state.ky.us/nutrition/reporting.asp**
2. Scroll down the page to the New Eligibility System and click on Upgrade2000 Software to begin downloading the eligupgrade.exe file. Whether you are using Netscape's Smartdownload or saving with the Save As box, <u>be sure to note where the file is being saved on your computer</u>. The file will download from the School & Community Nutrition server onto your computer.
3. When the download is complete, locate the file you downloaded (eligupgrade.exe). If you have trouble locating the file, click the Start button, click Find, click Files or Folders, type eligupgrade.exe and click the Find Now button. If it is on your machine, the file should appear in a text box below the find utility.
4. Double-click on the eligupgrade.exe file, and change the Extract Path to C:\Windows\temp\eligupgrade.
5. Click Extract. If you are asked to Confirm overwriting a file, click the Don't Ask Again checkbox and click Yes.
6. When the extraction is successful, click OK, then click Exit.
7. Make sure that all other applications are closed. Click the Start button, then click Run.
8. Type "C:\Windows\temp\eligupgrade\Setup.exe" and click OK to begin the software installation **(include the quotations).**
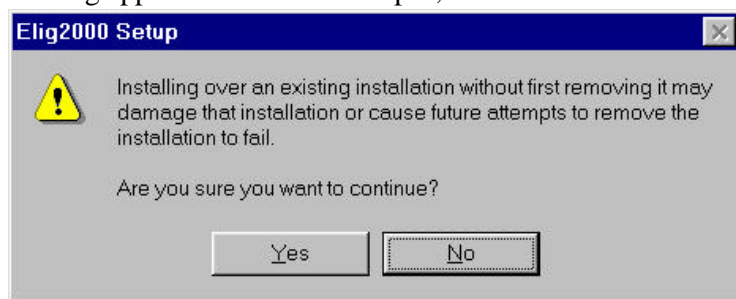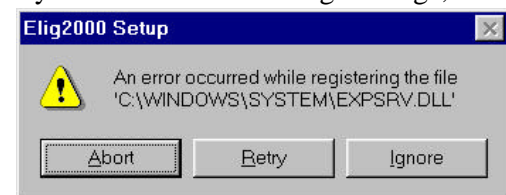
9. On the Welcome screen, click OK.

10. Click the square computer button to install the software. You will watch a progress bar as the software installs the Eligibility System UPGRADE into the folder that was already set up to hold the Eligibility System (Elig2000 folder in the Program Files folder of the C:\ drive).

11. When advised that "Setup is about to replace a pre-existing file(s). This may cause loss of data for an existing application. Cancel setup?", click **No**.

12. When advised that "installing over an existing installation without first removing it may damage that installation or cause future attempts to remove the installation to fail. Are your sure your want to continue? Click **Yes**.

13. If you receive the following message, **click Ignore** .
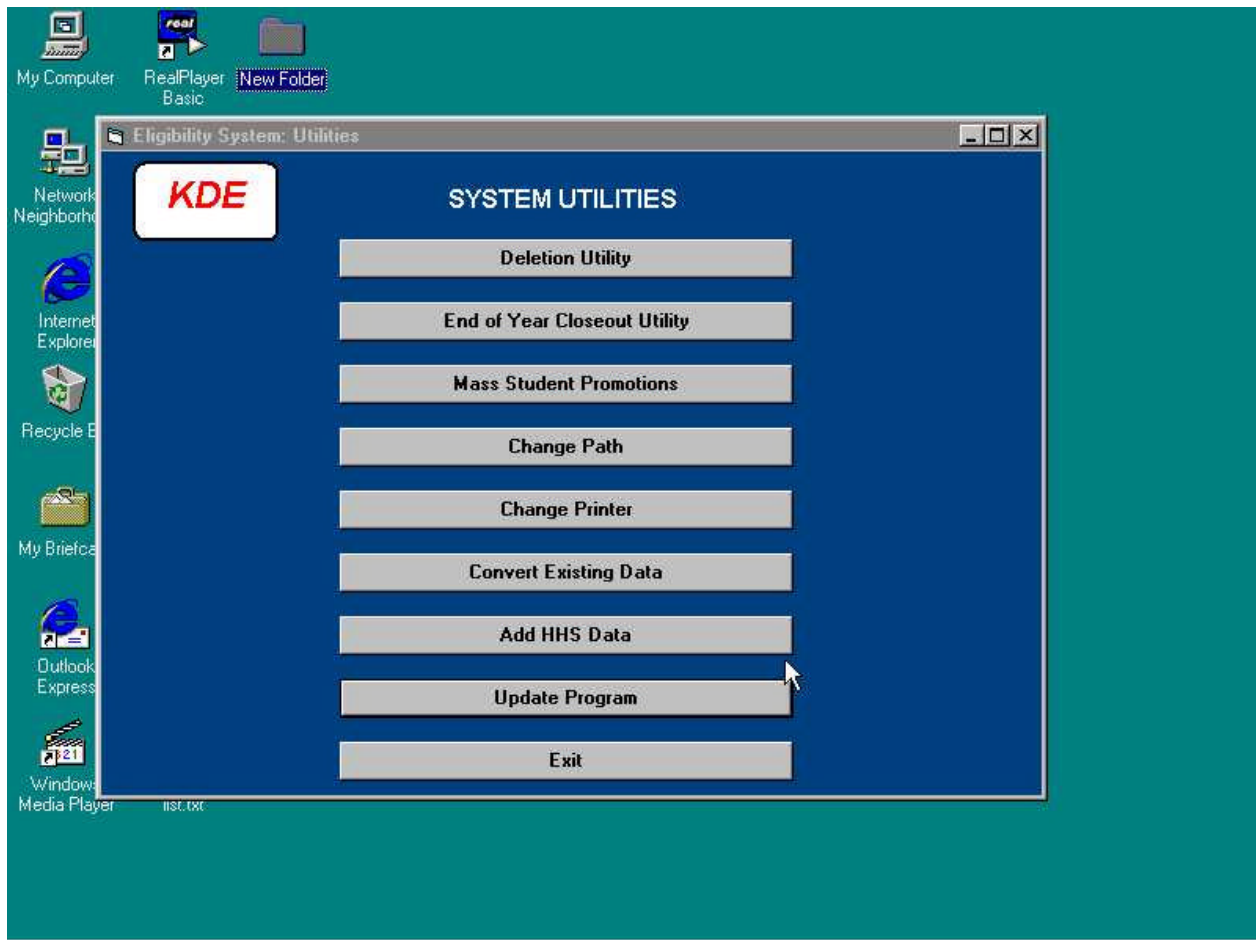

14. When the setup has been completed successfully, click OK.

Program Update

In order for the updates to the Eligibility System to be complete, you will need to run the option UPDATE Program. This option can be found in the System Utilities. Once the program has been run it will apply all the updates contained in the new release of the software.
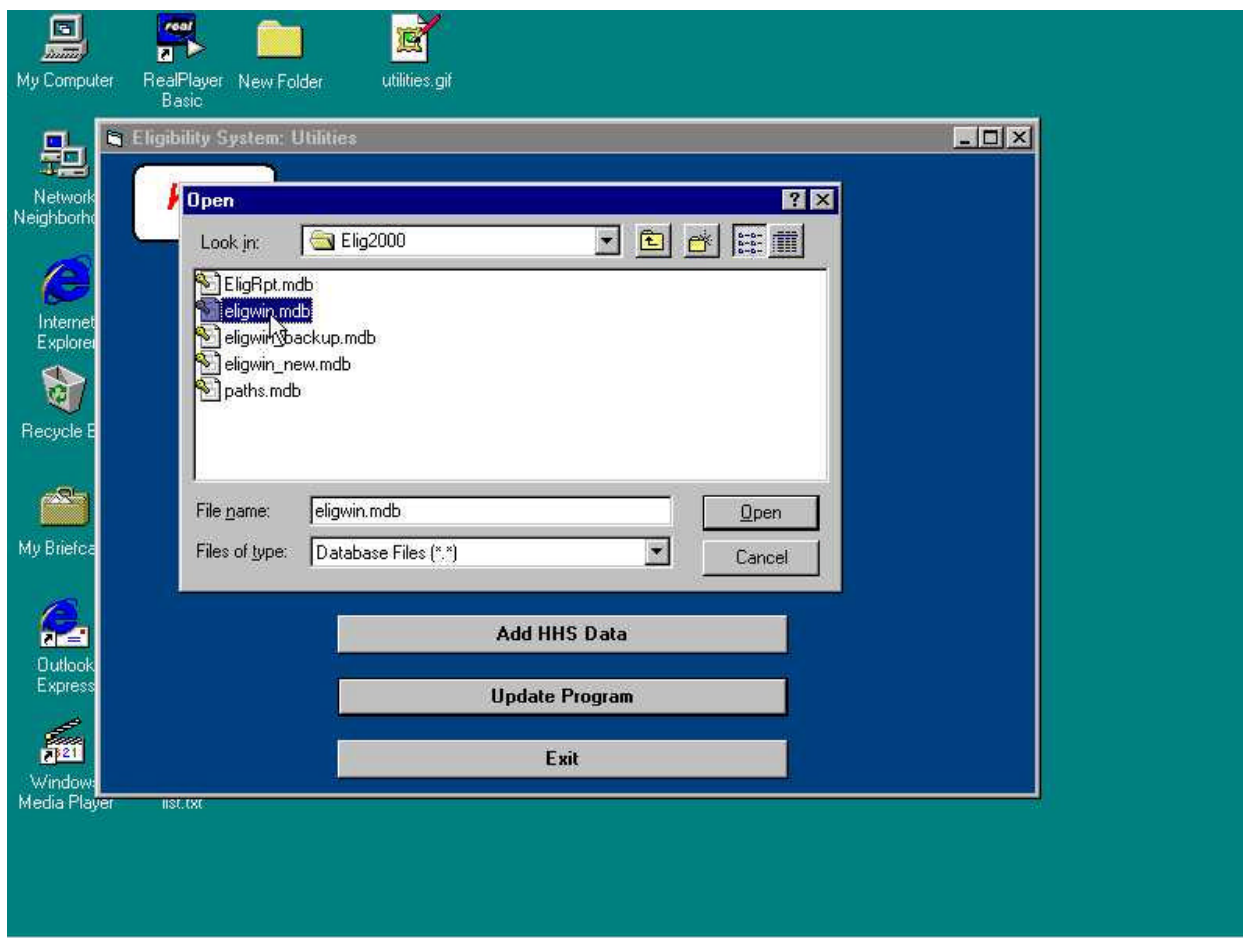
To perform new updates to the system, go to the **System Utilities** screen pictured below

Click on the new **Update Program** button (it is right above the **Exit** button) on the System Utilities screen:

Utilities Screen

After you click on the **Update Program** button, a navigation menu should appear that looks like the one pictured below.

Navigation Menu

Double click on the **Eligwin.mdb** <u>only</u>. This will update your Eligibility program. The program will return you to the System Utilities menu automatically.

Network users:

With this release all network users should be advised to run the program strictly from the version of the Eligibility System which is installed on your network server. A short cut should be made to the elig2000.exe, which resides on the network server. In addition all data paths should point to the directory containing the system on the network server. DO NOT USE THE SOFTWARE ON THE CLIENT MACHINES THIS WILL DISTORT SYSTEM POINTS AND PROVIDE YOU WITH AN UNSTABLE SYSTEM WITH UNPREDICABLE RESULTS.

11092001 Software Release has been updated to do the following:

Duplicate Parent SSN number displayed on add attempt
Automatically makes a backup of data when deletion utilities have been done.
Transfer notification not printing has been fixed
Printing of Labels
Deleted students reporting on Browse
Retrieval of Deleted Students and Parent records
Browse of students by school in Student number or Alphabetized listing
All runtime errors fixed.

Verification Problems
Report problems with Parent listings

Any questions regarding this upgrade can be addressed to Kelley Marston by e-mail
(mailto:kmarston@kde.state.ky.us) or by phone at (502) 564-5625.

Note: All software is the sole property of the US Dept. of Agriculture and the Kentucky Department of Education. Any reproduction of this software without permission is strictly prohibited and subject to federal laws governing its use.